**Date**: 2-23-2022 **Time**: 2:00 pm

# Attendance

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| Krystal Stone, Chair  Bill Wilkins, CVIP  Keith Grunberg , Hunter Communications  Denise Stilwell, Executive Director – SCOEDD | Robert Cowie, Chiloquin City Council  Craig Spiegelberg, LS Networks  David Hand, Data Center West |

# Approval of Minutes

* Once the board is set, we will seek approval for previous meetings.

# Commission and Special Reports

* No reports presented at this time

# New and Continued Business

* The proposed board positions and application form was discussed. The board will consist of 2 positions for Incumbent Telecommunication Service Providers, 2 positions for Competitive Telecommunication Service Providers, 2 positions representing Chiloquin Business Customers, 1 position representing Chiloquin Residential Customer, 1 position for City Liaison (filled by Robert Cowie, Chiloquin City Councilor), and 1 position filled by Krystal Stone, Resident of Chiloquin (approved at 1st meeting). The term will be for 2 years. The application form will be posted on the City of Chiloquin’s website. Motion made by Krystal and by Krystal and Robert voted to approve LS Network, Hunter Communications, and CVIP into 3 of the open board positions.
* Hunter Communications will be compiling and sharing the census data that they have for the area.
* Robert provided update regarding meeting with Business Oregon regarding the recommendation for the city conduct a Broadband Feasibility study and engineering work prior to submitting any grant applications. Business Oregon has CDBG grants available for a feasibility study which is estimated to cost between $60-100 thousand dollars. Denise stated that SCOEDD does have some monies available for feasibility studies for Lake and Klamath counties. Robert will schedule a meeting with SCOEDD and Business Oregon.
* CenturyLink’s location is 119 E. Yahooskin Street in Chiloquin which is their own building. Request to find out if co-location is possible.
* Once all board positions have been filled, one of our first discussions will be regarding the ownership and management of the plant.

# Committee Reports

* No reports presented at this time

# Staff Reports

* Franchise agreements will be shared at future meeting.

# Oral Requests and Communications from the Audience

* Denise would like to add other members from Lake and Klamath counties.
* Peter is available March 9th to meet with Krystal and Robert.

# Commissioner Remarks

* Next meeting should be in 4 weeks but will be coordinating with potential small cities to discuss with the group on directions that their city undertook with broadband infrastructure.

# Adjournment

* Meeting was adjourned at 2:33pm.